

# CITY OF AMSTERDAM INDUSTRIAL DEVELOPMENT AGENCY

## MEETING MINUTES

August 19, 2010

PRESENT: Mr. DeRossi, Mr. Rossi, Mr. Phelps, Mr. Baia, Mr. Quick, Mr. Barone, Attorney Schwartz, Fred Krone (GEMS), Ken Rose ( MCIDA), Sheila Snell (MCIDA), Crystal Ricciuti (MCIDA), Nicholas Zabawsky (Orion Mgmt), Jessica Mahar (Recorder) Sandra Yutes (AIDA), Donna Phelps

EXCUSED ABSENCE: Mr. LaCoppola

This meeting of the City of Amsterdam Industrial Development Agency was held on August 19, 2010 at the Conference Center adjacent City Hall, at 61 Church Street, Amsterdam, New York 12010.

Chairman DeRossi called the meeting to order at 6:39 p.m.

Roll Call was taken.

Chairman DeRossi opened the floor for **Public Comment**, there was none

The agenda order was bypassed to allow Mr. Fred Krohn of (GEMS) and Mr. Nicholas Zabawsky of (Orion) to speak to the Board.

Mr. Krohn gave the Board an update on the water cleanup at the site, the water was able to be pumped out and the DEC set up a de-watering plant. The hole has been filled and the soil sampling will be done 8/20/10. There were two Change Orders, Change Order #1 was the charges of everything up to date and Change Order #2 were the additional charges incurred when the DEC issued more steps for GEMS to do to close the site. The charges were \$11,164.20 above the original invoice.

Mr. Zabawsky, a grant writer representing Orion Management and the last of three bidders finalists presented his proposal to the Board stating his qualifications and experience and touching on the different grants he has been instrumental in obtaining.

Mr. DeRossi thanked Mr. Krohn and Mr. Zabawsky for their presentations, a question and answer period followed both presentations.

A motion to approve the Meeting Minutes of July 22, 2010 was made by **Mr. Rossi** and seconded by **Mr. Quick**. Roll call was taken, Mr. Barone abstained as he was not present at the meeting. The majority was all "ayes" thereby passing the motion.

**Resolution 2010-18** to allow the payment of the August Bills and Invoices was sponsored by **Mr. Rossi** and seconded by **Mr. Barone**. After discussion, roll call was taken, resulting in all “ayes” thereby unanimously passing Resolution 2010-18.

The **Treasurer’s Report** was given by Mr. Rossi and after discussion a motion to accept the Treasurer’s Report was made by **Mr. Quick** and seconded by **Mr. Phelps**. Roll call was taken resulting in all “ayes” thereby unanimously passing the motion.

The Director’s Report given by **Mr. Rose**. He touched on administrative issues, transitional matters and packets that will be mailed to each Board member a week before each scheduled meeting. This packet will contain material to be covered at the next meeting allowing the Board a heads up on all matters to be discussed.. A marketing program was discussed, with AIDA working with City Hall on material to present to perspective clients and visitors to the City of Amsterdam. Mr. Rose has scheduled a meeting with Time Warner regarding a package deal for all industrial parks.. He will present AIDA with all updates. A request to the Common Council to allow AIDA to utilize the Economic Development Office in City Hall will be issued, with the Board’s agreement that clients need to be met in a presentable location.

Under Committee Reports, The Finance Committee - Business Loan will be discussed in executive session.

Under Unfinished Business Resolution 2010-19 to pay GEMS for the Change Order #2 in the amount of \$11, 164.20 was presented by **Mr. Quick** and seconded by **Mr. Phelps**. The Board was individually polled with four (4) yes and two(2) no. Mr. Baia and Mr. Rossi casting the no vote. The majority being yes, Resolution 2010-19 was passed.

Under **New Business**, A resolution appointing officers was made by **Mr. Rossi**. The resolution stating Ken Rose be the Chief Executive Officer, Sheila Snell the Chief Financial Officer and Ken Rose the Contracting Officer. The resolution was seconded by **Mr. Baia**. The Board was individually polled resulting in all “ayes” thereby passing the resolution.

Chairman DeRossi thanked Ken Rose, his staff, AIDA’s staff and Sandy Yutes for their hard work in the transitional involvement of all parties.

A motion to enter executive session was made by **Mr. Barone** and seconded by **Mr. Rossi**. Roll call was taken resulting in all “ayes” thereby passing the motion. Executive session was entered at 7:54 p.m.

A motion to exit executive session was made by **Mr. Barone** and seconded by **Mr. Baia**. Roll call was taken resulting in all “ayes” thereby passing the motion. Executive session was exited at 8:19 p.m.

There being no further business to discuss a motion to adjourn was made by **Mr. Barone** and

seconded by **Mr. Rossi**. Roll call was taken resulting in all “ayes” thereby passing the motion. The meeting adjourned at 8:20 p.m.

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SECRETARY